

## Covid-19

It is important that we keep everyone safe during the current pandemic. Everyone should have a basic Covid-19 safety plan which includes messaging, contact tracing, hygiene equipment and a level change plan. Check the Ministry of Health website in the lead up to your event to keep up to date.

<https://www.health.govt.nz/our-work/diseases-and-conditions/covid-19-novel-coronavirus>

Your plan should include:

**Advance messaging:** We encourage you to share the Ministry of Health advice as part of your event promotion. This includes:

- Stay home if you are unwell and call Healthline (for free) on 0800 358 5453 or your health care provider if you think you have symptoms of COVID-19.
- Follow basic hygiene measures:
  - Hand hygiene – frequently wash your hands for a minimum of 20 seconds, then dry them thoroughly. If you are unable to access soap and water, use an alcohol-based hand sanitiser containing at least 60% alcohol. If using sanitiser, ensure that you use enough to cover your hands and rub hands together until dry.
  - Cough and sneeze etiquette – sneezing or coughing into the crook of your elbow or covering coughs and sneezes with a tissue, then putting the tissue in a bin and cleaning your hands (as above).
  - Avoiding touching your face – hard surfaces can be contaminated with infectious droplets. Hands can be contaminated after contact with these surfaces. If you need to touch your face, clean your hands first.
  - Cleaning surfaces and frequently touched items – clean high-touch surfaces and items (for example door handles and phones) frequently with an appropriate cleaning solution to reduce transmission of germs in general.
  - Physical distancing – When physical distancing isn't a requirement, you can still play it safe by continuing to keep a distance from people you do not know. Use your judgement. This will help to minimise the spread of COVID-19 if community transmission returns.
- Track your movements using the NZ Covid Tracer app or a diary

**Contact Tracing:** At all levels have the QR code we provide you with printed out and available. Make sure you also have a manual register available to collect names and contact numbers.

### Things to have with you:

- Hand sanitiser
- Wipes for surfaces, shared pens or other equipment between uses
- Courtesy facemasks

## **What you can do at different levels**

### **Public Events at Alert Level 1**

At Alert Level 1, there are no physical distancing requirements or limits on the number of people who can attend social gatherings or events. However, all workplaces and businesses (including event sites) legally must display the government's official QR code, which can be scanned by the COVID-19 Tracer App, for each location.

### **Public Events at Alert Level 2**

Gatherings and event facilities can operate at Alert Level 2 with a 100 person limit within any defined space (indoor or outdoor). You need to assess how many people can safely be together and still maintain 1 metre physical distancing. This could mean the walk needs to have fewer people and modify its route.

### **Public Events at Alert Level 3**

At Alert Level 3 gatherings of any size are cancelled and public venues are closed. Gatherings pose a high risk for transmission of infectious diseases.

We recommend planning a remote option for this level, this could be a set of instructions, an audio guide, a google map route, or another set of projects. We've linked to some cool remote walk ideas here: [urbanwalking.nz/levelchange](https://urbanwalking.nz/levelchange)

Under all Alert Levels, all businesses and services are required to display the official NZ COVID Tracer QR code posters in a prominent place at or near the main entrances to each of their premises. We will provide you with a QR code to use.